

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
April 13, 2015 - 5:15 p.m.
General Brown Room / Jr.-Sr. High School

Regular Meeting

The meeting was called to order at 5:17 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II (arrived at 5:18 p.m.), Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Tina Heckman, High School Principal; Joseph O'Donnell, Junior High School Principal/Athletic Director; Hope Ann LoPresti, Brownville Glen Park Principal; David Ramie, Dexter Elementary Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; Cindy Fusco, GBTA President; Renee Stano, GBSRP President; Students; Staff and Community members

**REGULAR MEETING
CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Young Klindt, and seconded by Michael Ward - Motion is approved 6-0.

1. Approval of Minutes:
 - March 23, 2015 - Regular Meeting

2. Approval of Buildings and Grounds requests:
 - JSBS fields - Lacrosse Club - April 13 to July 8, 2015 from 6:00 p.m. to 8:00 p.m. - practice
 - JSBS fields - GB Lady Lions Lacrosse - Tuesdays and Thursdays April 23 to June 25, 2015 from 5:00 p.m. to 6:30 p.m. - practice
 - JSBS gymnasiums - JV Boys Basketball - Wednesdays July 1 to August 5, 2015 from 4:00 p.m. to 9:00 p.m. - practice
 - JSBS gymnasiums - Boys Basketball - Thursdays June 30 to August 4, 2015 from 4:00 p.m. to 9 p.m. - Boys Summer League basketball

3. Conferences and Workshops:
 - Donna Keefer - Tax Collector Meeting - Town/Village Office, Evans Mills - April 14, 2015
 - Philip Jenner - Geometry Round Table - JLBOCES - April 24, 2015
 - Kristi Bice - NYS ERS Employer Education Seminar - JLBOCES - May 20, 2015
 - Amy O'Riley - BOCES Scoring Conferences - JLBOCES - May 14, 2015

4. Approval of Financial Reports: February
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests

2. Ongoing Agenda Items:
 - Academic Presentation:
 - ❖ Benchmarks / Data Chats - Administrators
 - Policy Review/Updates:
 - ❖ None at this time

3. Board Information - 2015-2016 Proposed BOCES Administrative Budget

4. Board Information - Three (3) vacancies exist for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) and four (4) candidates have been nominated to fill these three vacancies:

- Mr. Michael Young / Lowville Academy & Central School District
- Mr. Lynn Murray / Copenhagen Central School District
- Dr. Sandra Klindt / General Brown Central School District
- Mr. Jeffery Timerman / General Brown Central School District

The term of office for each vacancy is three (3) years beginning July 1, 2015 and concludes on June 30, 2018.

The election and vote on the proposed 2015-2016 BOCES administrative budget will take place at a **Special Meeting of the Board of Education on April 20, 2015 at 7:00 a.m. in the District Conference Room.**

5. Board Information - BOCES Candidate letter(s): Sandra Klindt, General Brown CSD
6. Board Information - As per the GBTA Contract, "If the District has two (2) unused snow days as of April 10th, one day will be added to the Memorial Day recess, as long as there is a minimum of one snow day remaining." The day to be added is Friday, May 22, 2015 therefore the District will be closed May 22, 2015.
7. Board Information - Annual Organizational Meeting - **Wednesday, July 1, 2015 - 7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School
8. Board Discussion - Graduation - The Board would like to see the senior class seating elevated on a riser and would like Mrs. Heckman to investigate the possibility of having a photographer available for class and individual pictures.
9. Board Discussion - Field and facility maintenance should be performed by our custodial staff only
10. Board Action - Approval of the Clerks and Inspectors for Tuesday, May 19, 2015 Proposed Budget Vote and Election of Board of Education members as follows: Rebecca Flath; Kristi Bice; Christine Doldo; Deanna Oliver; Tammie Nelson; Tana Gunn; Marli Eyestone; Tammy Scordo; Shellie Miner and Alvin Hasner. Lisa Smith will serve as Chairperson for the Annual Meeting/Budget Vote/Election, and Donna Keefer will serve as Chief Inspector
Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0.
11. Board Action - Acceptance of donation in the amount of \$5800.88 from the General Brown Booster Club for the support of the Junior Varsity Lacrosse program
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.
12. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 7-0.
13. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

**Resolution Establishing the School District as Lead Agency
Under the State Environmental Quality Review Act for
General Brown Central School District Capital Project
Brownville / Glen Park Elementary - SED Control No. 22-04-01-04-0-001**

The following resolution is offered by Daniel Dupee II, who moves for its adoption.

WHEREAS, the General Brown Central School District is required to act as Lead Agency for the Environmental Review of the School District construction projects under the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the District is planning an Energy Performance Project at the Brownville / Glen Park Elementary School, which shall be limited to renovations located at 275 E. Main Street – POB 10, Brownville, New York 13615 (SED Control No.: **22-04-01-04-0-001**); and

THEREFORE BE IT RESOLVED, the Board of Education hereby approves the General Brown Central School District as the Lead Agency for this project and directs the Board of Education President to complete all required SEQRA applications, forms, notices, all related correspondences, and information requirements and the District Clerk to circulate and to mail all required notices to all involved agencies.

This resolution is duly seconded by Michael Ward and adopted upon a 7-0 vote.

14. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

**Resolution Establishing the School District as Lead Agency
Under the State Environmental Quality Review Act for
General Brown Central School District Capital Project
Dexter Elementary - SED Control No. 22-04-01-04-0-002**

The following resolution is offered by Sandra Klindt, who moves for its adoption.

WHEREAS, the General Brown Central School District is required to act as Lead Agency for the Environmental Review of the School District construction projects under the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the District is planning Energy Performance Project at the Dexter Elementary School, which shall be limited to renovations located at 415 East Grove Street, Dexter, New York 13634 (SED Control No.: **22-04-01-04-0-002**); and

THEREFORE BE IT RESOLVED, the Board of Education hereby approves the General Brown Central School District as the Lead Agency for this project and directs the Board of Education President to complete all required SEQR applications, forms, notices, all related correspondences, and information requirements and the District Clerk to circulate and to mail all required notices to all involved agencies.

This resolution is duly seconded by Michael Ward and adopted upon a 7-0 vote.

15. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

**Resolution Establishing the School District as Lead Agency
Under the State Environmental Quality Review Act for
General Brown Central School District Capital Project
General Brown Jr. / Sr. High School - SED Control No. 22-04-01-04-0-3-003**

The following resolution is offered by Brien Spooner, who moves for its adoption.

WHEREAS, the General Brown Central School District is required to act as Lead Agency for the Environmental Review of the School District construction projects under the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the District is planning and Energy Performance Project at the General Brown Jr. / Sr. High School, which shall be limited to renovations located at 17643 Cemetery Road, Dexter, New York 13634 (SED Control No.: **22-04-01-04-0-003**); and

THEREFORE BE IT RESOLVED, the Board of Education hereby approves the General Brown Central School District as the Lead Agency for this project and directs the Board of Education President to complete all required SEQR applications, forms, notices, all related correspondences, and information requirements and the District Clerk to circulate and to mail all required notices to all involved agencies.

This resolution is duly seconded by Sandra Klindt and adopted upon a 7-0 vote.

16. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

**Resolution Establishing the School District as Lead Agency
Under the State Environmental Quality Review Act for
General Brown Central School District Capital Project
Bus Garage – SED Control No. 22-04-01-04-5-004**

The following resolution is offered by Jamie Lee, who moves for its adoption.

WHEREAS, the General Brown Central School District is required to act as Lead Agency for the Environmental Review of the School District construction projects under the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the District is planning an Energy Performance Project at the General Brown Bus Garage which shall be limited to renovations located at 17704 Cemetery Road, Dexter, New York 13634 (SED Control No.: **22-04-01-04-5-004**); and

THEREFORE BE IT RESOLVED, the Board of Education hereby approves the General Brown Central School District as the Lead Agency for this project and directs the Board of Education President to complete all required SEQR applications, forms, notices, all related correspondences, and information requirements and the District Clerk to circulate and to mail all required notices to all involved agencies.

This resolution is duly seconded by Daniel Dupee and adopted upon a 7-0 vote.

17. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

**Resolution Making a Determination
Under the State Environmental Quality Review Act for
General Brown Central School District Capital Project
Brownville / Glen Park Elementary - SED Control No. 22-04-01-04-0-001**

The following resolution is offered by, Sandra Klindt who moves for its adoption.

WHEREAS, pursuant to Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated there under (collectively “SEQR”), the Board of Education (the “Board”) is required to make a determination with respect to the environmental impact of any “Action” (and defined by SEQR) to be taken by the Board (the “Action”); and

WHEREAS, the Action contemplated is the Brownville / Glen Park Elementary School Energy Performance Contract located at 275 E. Main Street – POB 10, Brownville, New York 13615 (SED Control No.: **22-04-01-04-0-001**); The scope shall be limited to minor interior renovations including lighting replacement, building management system upgrades, walk-in cooler and freezer controls upgrades, building envelope improvements and masonry rehabilitation; and

WHEREAS, pursuant to SEQR, the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQR); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the General Brown Central School District as follows:

1. Based upon the criteria contained in 6 NYCRR § 617.5, the Board makes the following findings with respect to the Action:
 - a. The Action is a Type II Action (as defined by SEQR).
 - b. The Action will not have a significant adverse impact on the environment.
 - c. As a consequence of the foregoing, the Board hereby directs that a Negative Declaration be issued with respect to the Action.
 - d. The requirements of SEQR have been met.
2. The Clerk of the Board is hereby directed to file a Negative Declaration with respect to the Action in the office of the Board in a file that will be readily accessible to the public.
3. This Resolution shall take effect immediately.
This resolution is duly seconded by Brien Spooner and adopted upon a 7-0 vote.

18. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

**Resolution Making a Determination
Under the State Environmental Quality Review Act for
General Brown Central School District Capital Project
Dexter Elementary - SED Control No. 22-04-01-04-0-002**

The following resolution is offered by Brien Spooner, who moves for its adoption.

WHEREAS, pursuant to Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated there under (collectively “SEQR”), the Board of Education (the “Board”) is required to make a determination with respect to the environmental impact of any “Action” (and defined by SEQR) to be taken by the Board (the “Action”); and

WHEREAS, the Action contemplated is the Dexter Elementary School Energy Performance Contract located at 415 East Grove Street, Dexter, New York 13634 (SED Control No.: **22-04-01-04-0-002**); The scope shall be limited to minor interior renovations including lighting replacement, building management controls upgrades, booster heater replacements, walk-in cooler and freezer controls upgrades, building envelope improvements, and boiler replacement; and

WHEREAS, pursuant to SEQR, the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQR); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the General Brown Central School District as follows:

1. Based upon the criteria contained in 6 NYCRR § 617.5, the Board makes the following findings with respect to the Action:
 - e. The Action is a Type II Action (as defined by SEQR).
 - f. The Action will not have a significant adverse impact on the environment.
 - g. As a consequence of the foregoing, the Board hereby directs that a Negative Declaration be issued with respect to the Action.
 - h. The requirements of SEQR have been met.
2. The Clerk of the Board is hereby directed to file a Negative Declaration with respect to the Action in the office of the Board in a file that will be readily accessible to the public.
3. This Resolution shall take effect immediately.
This resolution is duly seconded by Sandra Klindt and adopted upon a 7-0 vote.

19. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

**Resolution Making a Determination
Under the State Environmental Quality Review Act for**

General Brown Central School District Capital Project
General Brown Jr. / Sr. High School - SED Control No. 22-04-01-04-0-3-003

The following resolution is offered by Jamie Lee, who moves for its adoption.

WHEREAS, pursuant to Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated there under (collectively “SEQR”), the Board of Education (the “Board”) is required to make a determination with respect to the environmental impact of any “Action” (and defined by SEQR) to be taken by the Board (the “Action”); and **WHEREAS**, the Action contemplated is the General Brown Jr. / Sr. High School Energy Performance Contract located at 17643 Cemetery Road, Dexter, New York 13634 (SED Control No.: **22-04-01-04-0-003**); The scope shall be limited to minor interior renovations including lighting replacement, variable speed drives, building management controls upgrades, booster heater replacement, walk-in cooler and freezer controls upgrades, building envelope improvements, removal of unmetered pole lights, and masonry rehabilitation; and **WHEREAS**, pursuant to SEQR, the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQR); and **NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the General Brown Central School District as follows:

1. Based upon the criteria contained in 6 NYCRR § 617.5, the Board makes the following findings with respect to the Action:
 - i. The Action is a Type II Action (as defined by SEQR).
 - j. The Action will not have a significant adverse impact on the environment.
 - k. As a consequence of the foregoing, the Board hereby directs that a Negative Declaration be issued with respect to the Action.
 - l. The requirements of SEQR have been met.
2. The Clerk of the Board is hereby directed to file a Negative Declaration with respect to the Action in the office of the Board in a file that will be readily accessible to the public.
3. This Resolution shall take effect immediately.
This resolution is duly seconded by Daniel Dupee and adopted upon a 7-0 vote.

20. Board Action - **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

Resolution Making a Determination
Under the State Environmental Quality Review Act for
General Brown Central School District Capital Project
Bus Garage – SED Control No. 22-04-01-04-5-004

The following resolution is offered by Michael Ward, who moves for its adoption.

WHEREAS, pursuant to Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated there under (collectively “SEQR”), the Board of Education (the “Board”) is required to make a determination with respect to the environmental impact of any “Action” (and defined by SEQR) to be taken by the Board (the “Action”); and **WHEREAS**, the Action contemplated is the Bus Garage Energy Performance Contract located at 17704 Cemetery Road, Dexter, New York 13634 (SED Control No.: **22-04-01-04-5-004**); The scope shall be limited to minor renovations including building envelope improvements; and **WHEREAS**, pursuant to SEQR, the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQR); and **NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the General Brown Central School District as follows:

1. Based upon the criteria contained in 6 NYCRR § 617.5, the Board makes the following findings with respect to the Action:
 - m. The Action is a Type II Action (as defined by SEQR).
 - n. The Action will not have a significant adverse impact on the environment.
 - o. As a consequence of the foregoing, the Board hereby directs that a Negative Declaration be issued with respect to the Action.
 - p. The requirements of SEQR have been met.
2. The Clerk of the Board is hereby directed to file a Negative Declaration with respect to the Action in the office of the Board in a file that will be readily accessible to the public.
3. This Resolution shall take effect immediately.
This resolution is duly seconded by Daniel Dupee and adopted upon a 7-0 vote.

- 21. Board Discussion / Action - Budget discussion regarding Proposed Spending Plan for the 2015-2016 school year: **BE IT RESOLVED** that the Board of Education of the General Brown Central School District hereby approves the Proposed Spending Plan for the 2015-2016 school year, resulting in a 1.96% increase in the tax levy, in an amount not to exceed \$21,367,788 and to raise the taxes therefore.
Motion for approval by Michael Ward, seconded by Brien Spooner, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

- 22. Operations Report
- 23. Jr. & Sr. High School Principal Reports
- 24. Elementary Principal Reports
- 25. Curriculum Coordinator Report
- 26. School Business Official Report
- 27. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 28. Correspondence Log

ITEMS FOR NEXT MEETING - April 20, 2015 - Special Meeting - 7:00 a.m. in the District Conference Room

- 29. BOCES Budget Vote/Election and Approval of 2015-2016 Property Tax Report Card

ITEMS FOR NEXT MEETING - May 11, 2015 - Regular Monthly Meeting - 5:15 p.m. in the General Brown Room

- 30. _____

ITEMS FOR NEXT MEETING - May 11, 2015 - Annual District Meeting/Budget Hearing - 6:00 p.m. in the JSHS auditorium

- 31. _____

RECOMMENDATIONS AND ACTION

- 32. Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Sandra Klindt, and seconded by Michael Ward.
Motion is approved 7-0.

- (A) Retirements: - None
- (B) Resignations: - None
- (C) Appointments:
 - Thomas O’Riley - Substitute Teacher - \$85 per day certified - effective April 14, 2015

- 33. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:

- Thomas O’Riley - Substitute Teacher

Motion for approval by Sandra Klindt, seconded by Cathy Pitkin, with motion approved 7-0.

Executive Session:

A motion is requested to enter executive session for the discussion of the performance history of a particular individual, and collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Jamie Lee, seconded by Brien Spooner with motion approved 7-0. Time entered: 6:06 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 7:35 p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 7-0. Time adjourned: 7:35 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated April 13, 2015